



mandela bay
DEVELOPMENT AGENCY
RENEW • REVIVE • INSPIRE

OCTOBER 2025

**APPOINTMENT OF A PRINCIPAL
CONTRACTOR:
COMPLETION OF THE MOORE DYKE
SPORTS PRECINCT**

TENDER NUMBER: MBDA TSP 09/25-26

VOLUME 2: RETURNABLE DOCUMENTS

A Tender for Category 7GB or higher CIDB Registered Contractors

ISSUED BY:

The Chief Executive Officer
Mandela Bay Development Agency
P O Box 74
Port Elizabeth
6000

Contact Person: Pamela Govender
e-mail: publictenders@mbda.co.za

Registered Name of Tenderer:	
TRADING NAME OF TENDERER:	
Registration No. of Entity:	
Contact Person:	Central Supplier Database (CSD) number:
Tel. No.:	E-mail Address:
Cell No.:	Fax No:
CIDB CRS Number(s):	

NOTE:

Tenderers must have a CIDB contractor grading designation of 7GB or higher for this tender.

The Tenderer is required to return:

- 1. The original document “Volume 1: Tendering Procedures” (this volume);**
- 2. The original document plus One (1) electronic copy must be uploaded onto the MBDA Vendor Portal of “Volume 2: Returnable Documents,” and**
- 3. A complete Bill of Quantities (C2.2) plus One (1) electronic copy must be uploaded onto the MBDA Vendor Portal of “Volume 3: Contract” as a complete tender offer.**

Failure to do so may result in the disqualification of the tender in accordance with clause 2.14 of the CIDB Standard Conditions of Tender.

1 CONTENTS

T2.1: LIST OF RETURNABLE DOCUMENTS	4
T2.2: RETURNABLE SCHEDULES	6
T2.2: 1A: STATUS OF CONCERN SUBMITTING TENDER	7
T2.2: 1B: AUTHORITY FOR SIGNATORY	9
T2.2: 1C: CERTIFICATE OF ATTENDANCE AT CLARIFICATION MEETING	15
T2.2: 1D: DECLARATION OF INTEREST IN TENDER OF PERSONS IN SERVICE OF THE STATE	16
T2.2: 1E: COMPULSORY ENTERPRISE QUESTIONNAIRE	18
T2.2: 1F: DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES	22
T2.2: 1G: DECLARATION CONCERNING FULFILMENT OF THE CONSTRUCTION REGULATIONS, 2014	24
T2.2: 1H: TAX CLEARANCE CERTIFICATE	26
T2.2: 1J: CERTIFICATE OF INDEPENDENT BID DETERMINATION MBD9	28
T2.2: 1K: TENDERER'S FINANCIAL STANDING	29
T2.2: 1L: DECLARATION OF UNDERTAKING	30
T2.2: 2A: FORM MBD6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011: 80/20 VERSION	31
T2.2: 3A: SCHEDULE OF WORK SATISFACTORILY CARRIED OUT BY THE TENDERER FOR PRIVATE CLIENTS OR ORGANS OF STATE	37
T2.2: 3B: MUNICIPAL RATES CLEARANCE CERTIFICATE	38
T2.2: 3C: PROOF OF REGISTRATION WITH THE CONSTRUCTION INDUSTRY	39
T2.2: 3D: SCHEDULE OF CONTRACTS AWARDED TO TENDERER BY ORGANS OF STATE	40
T2.2: 4A: PRELIMINARY PROGRAMME OF WORKS	41
T2.2: 4B: METHOD STATEMENTS	42
T2.2: 4C: ESTIMATED MONTHLY CASH FLOW	43
T2.2: 4D-1: SCHEDULE OF PROPOSED MICROENTERPRISE (SMMES) SUBCONTRACTORS	44
T2.2: 4E: SCHEDULE OF PLANT AND EQUIPMENT	46
T2.2: 4F: PERSONNEL SCHEDULE	48
T2.2: 4F-1: PERSONNEL SCHEDULE	49
T2.2: 4F-2: PERSONNEL SCHEDULE	50
T2.2: 4F-3: PERSONNEL SCHEDULE	51
T2.2: 4F-4: PERSONNEL SCHEDULE	52
T2.2: 4F-5: PERSONNEL SCHEDULE	53
T2.2: 4F-5: PERSONNEL SCHEDULE	54
T2.2: 4G: QUALITY MANAGEMENT SYSTEMS	55
T2.2: 4H: PERFORMANCE GUARANTEE	57
T2.2: 5A: RECORD OF ADDENDA TO TENDER DOCUMENTS	58
T2.2: 5B: PROPOSED AMENDMENTS	59
CONTRACT	217
PART 1 (OF 4): AGREEMENT AND CONTRACT DATA	
C 1.1: FORM OF OFFER AND ACCEPTANCE	218
C 1.2: ACCEPTANCE OF TENDER CONDITIONS	232
C 1.3: OCCUPATIONAL HEALTH AND SAFETY AGREEMENT	234
C 1.4: ADJUDICATOR AGREEMENT FOR USE WITH JBCC 2000 CONTRACTS	238

2 T2.1: LIST OF RETURNABLE DOCUMENTS

The following documents are to be completed and returned, as they constitute the tender. Whilst many of the returnable documents are required for the purpose of evaluating the tenders, some will form part of the subsequent contract, as they form the basis of the tender offer. For this reason, it is very important that tenderers return **all information requested**.

RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES		
Failure to complete in full, sign and submit these applicable documents will result in the tender offer being DISQUALIFIED from further consideration.		
T2.2 : 1A	Status of Concern Submitting Tender	Tick if completed and submitted
T2.2 : 1B	Certificate for Authority of Signatory	Tick if completed and submitted
T2.2 : 1D	Declaration of Interest in Tender of Persons in Service of the State	Tick if completed and submitted
T2.2 : 1E	Compulsory Enterprise Questionnaire	Tick if completed and submitted
T2.2 : 1F	Declaration of Tenderer's past Supply Chain Management Practices	Tick if completed and submitted
T2.2 : 1G	Declaration concerning fulfillment of the Construction Regulations, 2014	Tick if completed and submitted
T2.2 : 1J	Certificate of Independent Bid Determination	Tick if completed and submitted
T2.2 : 1K	Tenderer's Financial Standing	Tick if completed and submitted
T2.2 : 3C	Proof of Active Registration with CIDB in the Applicable Category or Higher	Tick if completed and submitted
T 2.2 4D - 1	Schedule of Proposed sub-contractors – domestic sub-contractors	Tick if completed and submitted
T2.2 : 4F-1	Personnel Schedule – Contract Manager	Tick if completed and submitted
T2.2 : 4F-2	Personnel Schedule – Site Agent (8.1)	Tick if completed and submitted
T2.2 : 4F-3	Personnel Schedule – General Foreman	Tick if completed and submitted
T2.2 : 4F-4	Personnel Schedule – SMME Mentor	Tick if completed and submitted
T2.2 : 4F-5	Personnel Schedule – Health & Safety Officer	Tick if completed and submitted
T2.2: 4F - 6	Personnel Organogram	Tick if completed and submitted
C1.1	Form of Offer and Acceptance	Tick if completed and submitted
C1.2	Contract Data	Tick if completed and submitted
C2.2	Bill of Quantities / Activity Schedules	Tick if completed and submitted
T2.2 : 5A	Record of Addenda To Tender Documents	Tick if completed and submitted
T2.2 : 5B	Proposed Amendments	Tick if completed and submitted

2. RETURNABLE DOCUMENTS REQUIRED FOR PREFERENTIAL PROCUREMENT EVALUATION PURPOSES		
T2.2 : 2A	Form MBD 6.1: Preference Points claim form in terms of the Preferential procurement regulations 2022. FAILURE TO SUBMIT THE APPLICABLE DOCUMENTS WILL RESULT IN THE TENDER OFFER BEING AWARDED WITH 0 (ZERO) PREFERENCE POINTS IN THE 80/20 ALLOCATION .	Tick if completed and submitted

3.	ADDITIONAL RETURNABLE DOCUMENTS THATS REQUIRED FOR TENDER EVALUATION PURPOSES Failure to complete in full, sign and submit these applicable documents will result in the Tenderer having to submit same upon request within 7 CALENDAR DAYS and if not complied with, will result with the tender offer being disqualified from further consideration [See also clause 2.18 of the Standard Conditions of Tender]		
T2.2 : 1C	Certificate for Attendance at Compulsory Site / Clarification Meeting	Tick	if completed and submitted
T2.2 : 3A	Schedule of Work Satisfactorily carried out by the Tenderer for Private Clients or Organs of State	Tick	if completed and submitted
T2.2 : 3B	Municipal Rates Clearance Certificate. <i>If tenderer is not locally based, submit clearance certificate from the Municipality in which he is based.</i>	Tick	if completed and submitted
T2.2 : 3D	Schedule of Contracts awarded to Tenderer by Organs of State	Tick	if completed and submitted
T2.2 : 3E	Proof of registration with the National Treasury Central Supplier Data base	Tick	if completed and submitted
T2.2: 1H	Valid Tax Compliance Certificate	Tick	if completed and submitted
T 2.2 4D - 2	Schedule of Proposed SMME sub-contractors	Tick	if completed and submitted

4.	ADDITIONAL RETURNABLE DOCUMENTS AND AFFIDAVITS <u>THAT WILL BE INCORPORATED INTO THE CONTRACT</u> Failure to complete in full, sign and submit this applicable documents will result in the Tenderer having to submit same upon request within 7 CALENDAR DAYS and if not complied with, will result to the tender offer being disqualified from further consideration [See also clause 2.18 of the Standard Conditions of Tender]		
T2.2 : 4A	Preliminary Programme of Works	Tick	if completed and submitted
T2.2 : 4B	Method Statements	Tick	if completed and submitted
T2.2 : 4C	Estimated Monthly Cash flow	Tick	if completed and submitted
T2.2 : 4E	Schedule of Plant and Equipment available for the contract	Tick	if completed and submitted
T2.2 : 4F	Personnel Schedule	Tick	if completed and submitted
T2.2 : 4G	Quality Management Systems	Tick	if completed and submitted
T2.2 : 4H	Performance Guarantee	Tick	if completed and submitted
C2.1	Pricing Instructions	Tick	if completed and submitted
C3	Scope of Works	Tick	if completed and submitted

3 T2.2:**RETURNABLE SCHEDULES**

T2.2: 1A: STATUS OF CONCERN SUBMITTING TENDER

General

State whether the tenderer is a company, a closed corporation, a partnership, a sole practitioner or a joint venture. Mark the appropriate option in the table below.

Public Company	
Private Company	
Closed Corporation	
Partnership	
Sole Proprietary	
Joint Venture	
Co-operative	

Information to be provided

If the Tendering Entity is a:		Documentation to be submitted with the tender
1	Closed Corporation , incorporated under the Close Corporation Act, 1984, Act 69 of 1984.	CIPRO CK1 or CK2 (Copies of the founding statement) and list of members.
2	Private Company incorporated with share capital, under the companies Act, 1973, Act 61 of 1973 (including Companies incorporated under Art 53 (b)).	Copies of: CIPRO CM 1 - Certificate of Incorporation CIPRO CM 29 – Contents of Register of Directors, Auditors and Officers Shareholders Certificates of all Members of the Company.
3	Private Company incorporated with share capital, under the companies Act, 1973, Act 61 of 1973 in which any, or all, <u>shares are held by another Closed Corporation or company with, or without, share capital.</u>	Copies of documents referred to in 1 and/or 2 above in respect of all such Closed Corporations and/or Companies.
4	<u>Public Company</u> incorporated with share capital, under the companies Act, 1973, Act 61 of 1973 (including Companies incorporated under Art 21).	A signed statement of the Company's Secretary confirming that the Company is a public Company. Copy of CM 29.
5	Sole Proprietary or a Partnership.	Copy of the Identity Document of: Such Sole Proprietary, or Each of the Partners in the Partnership Copy of the Partnership agreement.
6	Co-operative.	CIPRO CR2 - Copies of Company registration document. (The percentage of work to be done by each partner must clearly be indicated on Form RDB1 (or RDB2 as applicable) of the tender document: MBD6.1 Preference Points Claim Form in terms of the Preferential Procurement Regulations 2001).
7	Joint Venture.	All the documents (as described above) as applicable to each partner in the JV as well as a copy of the Joint Venture agreement. (The percentage of work to be done by each partner of the joint venture must clearly be indicated in the Joint Venture Agreement).

Note:

If the shares are held in trust provide a copy of the Deed of Trust (only the front page and pages listing the trustees and beneficiaries are required) as well as the Letter of Authority as issued by the Master of the Supreme Court, wherein trustees have been duly appointed and authorised, must be provided.

Include a copy of the Certificate of Change of Name (CM9) if applicable.

Registered for VAT Purposes in Terms of the Value-Added Tax Act (Act No. 89 of 1991)

(Make an X in the appropriate space below)

Yes	
No	
registration number:	

T2.2: 1B: AUTHORITY FOR SIGNATORY

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

Tenderers must ensure that a copy of the resolution of the entity providing the authority to the signatory is provided. Failure to do so will deem the bid non-responsive.

A. Certificate for Company

I, chairperson of the board of directors of

....., hereby confirm that by resolution of the board

(copy attached) taken on: , 20 ; Mr/Ms

acting in the capacity of: was authorized to sign all documents in connection

with this tender and any contract resulting from it on behalf of the company.

witness 1 signature:

witness 2 signature:

chairperson's signature:

date:

name	capacity	signature	date

Note:

This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise.

Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

B. Certificate for Partnership

We, the undersigned, being the key partners in the business trading as:

.....

, hereby authorize Mr/Ms

.....

acting in the capacity of:

to sign all documents in connection with this tender

.....

and any contract resulting from it on our behalf.

<i>name</i>	<i>capacity</i>	<i>signature</i>	<i>date</i>

Note:

This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise.

Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

C. Certificate for Joint Venture or Consortia

We, the undersigned, are submitting this tender offer in Joint Venture/Consortium and hereby authorize

Mr/Ms _____, acting in the capacity of lead partner, and is hereby authorised to

sign all documents in connection with this tender and any contract resulting from it on our behalf.

This authorisation is evidenced by the **attached power of attorney** signed by legally authorized signatories of all the partners to the Joint Venture/Consortium.

<i>name of firm</i>	<i>Address</i>	<i>percentage of contract value</i>	<i>authorising signature, name and capacity</i>

Note:

This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise.

Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

D. Certificate for Sole Proprietor

I, _____ hereby confirm that I am the sole owner

of the business trading as: _____

witness 1 signature:

witness 2 signature:

sole proprietor's signature:

date:

E. Certificate for Close Corporation

We, the undersigned, being the key members in the business trading as:

....., hereby authorize Mr/Ms

acting in the capacity of: to sign all documents in connection with this tender

and any contract resulting from it on our behalf.

<i>name:</i>	<i>address:</i>	<i>signature:</i>	<i>date:</i>

NOTE:

This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise.

Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

T2.2: 1C: CERTIFICATE OF ATTENDANCE AT CLARIFICATION MEETING

This is to certify that:

(tenderer's name)

(tenderer's address)

was represented by the person(s) named below at the compulsory meeting held for all tenderers at:

(location)

(date)

starting at:

(time)

We acknowledge that the purpose of the meeting was to **acquaint ourselves with the site of the works** and/or **matters incidental to doing the work specified** in the tender documents in order for us to take account of everything necessary when compiling our rates and prices included in the tender.

Particulars of person(s) attending the meeting:

name:

capacity:

signature:

T2.2: 1D: DECLARATION OF INTEREST IN TENDER OF PERSONS IN SERVICE OF THE STATE

1. Where the tenderer is a natural person, state/declare whether the tenderer or an employee is in the service of the state, or has been in the service of the state during the past twelve months.

Yes	
No	

If so, state particulars:

If so and where applicable, state the date of resignation:

2. Where the tenderer is not a natural person, state / declare whether any of its directors, managers, principal shareholders or stakeholders are in the service of the state, or have been in the service of the state during the past twelve months.

Yes	
No	

If so, state particulars:

3. State / declare whether a spouse, child or parent of the tenderer or any of its directors, managers, shareholders or stakeholders referred to in subparagraph 2 are in the service of the state, or have been in the service of the state during the past twelve months.

Yes	
No	

If so, state particulars:

4. State / declare whether the tenderer or any of its directors, managers, shareholders, stakeholders or employees referred to in subparagraph 2 is a person who is an advisor or consultant contracted with the municipality or municipal entity.

Yes	
No	

If so, state particulars:

5. State / declare whether the tenderer or any of its directors, managers, shareholders or stakeholders referred to in subparagraph 2 are involved in another entity for this particular tender.

Yes	
No	

If so, state particulars:

I, the undersigned, warrant that I am duly authorised to do so on behalf of the enterprise and confirm that the contents of this schedule are, to my personal knowledge and best belief, both true and correct.

name:

position:

signature:

date:

tenderer:

T2.2: 1E: COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a joint venture, **separate enterprise questionnaires** in respect of **each partner** must be completed and submitted.

SECTION 1: NAME OF ENTERPRISE

SECTION 2: VAT REGISTRATION NUMBER (IF ANY)

SECTION 3: CIDB REGISTRATION NUMBER (IF ANY)

SECTION 4: PARTICULARS OF SOLE PROPRIETORS AND PARTNERS IN PARTNERSHIPS

<i>name*:</i>	<i>identity number*:</i>	<i>personal income tax number*:</i>

* Complete only if sole proprietor or partnership and attach separate page if more than three partners.

SECTION 5: PARTICULARS OF COMPANIES AND CLOSE CORPORATIONS

<i>company registration number:</i>	
<i>close corporation number:</i>	
<i>tax reference number:</i>	

SECTION 6: RECORD OF SERVICE OF THE STATE

by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

	an employee of Parliament or a Provincial Legislature
	a member of the National Assembly or the National Council of Provinces
	an employee of any Provincial Department, National or Provincial Public entity or Constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
	a member of an accounting authority of any national or provincial public entity
	a member of any Municipal Council
	a member of the Board of Directors of any Municipal entity
	an official of any Municipality or Municipal entity

If any of the above boxes are marked, disclose the following: (insert separate page if necessary)

name of: sole proprietor, partner, director, manager, principal shareholder or stakeholder	name of: institution, public office, board or organ of state	position held:	status of service (tick appropriate column)	
			Current	Within last 12 months
*Insert separate page if necessary.				

SECTION 7: RECORD OF SPOUSES, CHILDREN AND PARENTS IN THE SERVICE OF THE STATE

	an employee of Parliament or a Provincial Legislature		a member of the National Assembly or the National Council of Provinces
	an employee of any Provincial Department, National or Provincial Public entity		a member of an accounting authority of any national or provincial public entity
	a member of any Municipal Council		a member of the Board of Directors of any Municipal entity
	an official of any Municipality or Municipal entity		

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

name of: parent, spouse, or child	name of: institution, public office, board or organ of state	position held:	status of service (tick appropriate column)	
			Current	Within last 12 months

*Insert separate page if necessary.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise:

- i. authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my/our tax matters are in order;
- ii. confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and
- iii. combating of Corrupt Activities Act of 2004; iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv. confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- v. confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

enterprise name:

name:

position:

signature:

date:

T2.2: 1F: DECLARATION OF TENDERER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This form serves as a declaration to be used by the Employer in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
2. The tender of any Tenderer may be rejected if that Tenderer, or any of its directors have:
 - i. abused the Municipality's / Municipal entity's supply chain management system or been guilty of any improper conduct in relation to such system;
 - ii. been convicted for fraud or corruption during the past five years;
 - iii. willfully neglected, reneged on or failed to comply with any government, Municipal or other public sector contract during the past five years; or
 - iv. been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004).
3. In order to give effect to the above, this form and the questionnaire must be completed in full and signed. Failure to comply will result in the tender being **declared non-responsive**.

item:	question:	response:	
4.1	Is the Tenderer or any of its directors listed on the National Treasurer's database as a company or persons prohibited from doing business with the public sector? <i>Companies for persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied</i>	Yes	No
	If so, furnish particulars:		
4.2	Is the Tenderer or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004)? <i>To access this Register enter the National Treasury's website (www.treasury.gov.za) and click on the icon "Register for Tender Defaulters;" or submit your written request for a hard copy of the Register to facsimile number 0123265445.</i>	Yes	No
	If so, furnish particulars:		
4.3	Was the Tenderer or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
	If so, furnish particulars:		
4.4	Was any contract between the Tenderer and the Municipality/Municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
	If so, furnish particulars:		
4.5	Does the tenderer or any of its directors owe any Municipal rates and taxes or Municipal charges to the Municipality/Municipal entity, or to any other Municipality/Municipal entity, that is in arrears for more than three months?	Yes	No
	If so, furnish particulars:		

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tender:

name:

position:

signature:

date:

T2.2: 1G: DECLARATION CONCERNING FULFILMENT OF THE CONSTRUCTION REGULATIONS, 2014

In terms of regulation 5.1(k) of the Construction Regulations, 2014 (hereinafter referred to as the Regulations), promulgated on 07 February 2014 in terms of Section 43 of the Occupational Health and Safety Act, 1993 (Act No 85 of 1993) the Employer shall not appoint a Contractor to perform construction work unless the Contractor can satisfy the Employer that his/her firm has the necessary competencies and resources to carry out the work safely and has allowed adequately in his/her tender for the due fulfilment of all the applicable requirements of the Act and the Regulations.

Tenderers shall answer the questions below:

1. I confirm that I am fully conversant with the Regulations and that my company has (or will acquire/procure) the necessary competencies and resources to timeously, safely and successfully comply with all of the requirements of the Regulations.

Yes	
No	

2. Indicate which approach shall be employed to achieve compliance with the Regulations. (Tick)

Own resources, competent in terms of the Regulations (refer to 3 below)	
Own resources, still to be hired and/or trained (until competency is achieved)	
Specialist subcontract resources (competent). Please specify:	

3. Provide details of proposed key persons, competent in terms of the Regulations, who will form part of the Contract team as specified in the Regulations (CVs to be attached):

4. Provide details of proposed training (if any) that will be undergone:

5. List potential key risks identified and measures for addressing risks:

6. I have fully included in my tendered rates and prices (in the appropriate payment items provided in the Bill of Quantities) for all resources, actions, training and any other costs required for the due fulfilment of the Regulations for the duration of the construction and defects repair period

Yes	
No	

SIGNATURE OF PERSON(S) AUTHORISED TO SIGN THIS TENDER:

name:

identity number:

signature:

T2.2: 1H: TAX CLEARANCE CERTIFICATE

In terms of Clause 43 of the Municipal Supply Chain Management Policy, tenderers must ensure that they are up-to-date with their payments of taxes. It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

The tenderer must attach to this page a valid Tax Compliance Certificate(s).

1. In order to meet this requirement bidders are required to complete in full the form TCC 001: "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax Compliance Certificate.
3. The Tax Compliance Certificate must be submitted together with the bid
4. In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Compliance Certificate.
5. Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za
6. Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za
7. In the case of a joint venture between two or more firms, the tenderer shall attach the TCC for each of the joint venture partners.
8. No award will be made to a bidder that is not Tax Compliant with SARS or that has not made suitable arrangements with SARS relating to their tax matters.
9. Tenderers will be provided 7 days to ensure Tax Compliance with SARS, failure to do so will result in the tender being deemed non-responsive.
10. Alternatively, the tenderer must submit a valid Tax Compliance Status PIN to allow Supply Chain Management to verify the real-time compliance status.

Tax Compliance Status PIN	
---------------------------	--

Signed Date

Name Position

Tenderer

APPEND TAX COMPLIANCE CERTIFICATE HERE

T2.2: 1J: CERTIFICATE OF INDEPENDENT BID DETERMINATION MBD9

I, the undersigned, in submitting the accompanying bid:

(bid number and
description)

in response to the invitation for the bid made by:

(name of client)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:

(name of bidder)

That:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a. has been requested to submit a bid in response to this bid invitation;
 - b. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - c. provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a. prices;
 - b. geographical area where product or service will be rendered (market allocation)
 - c. methods, factors or formulas used to calculate prices;
 - d. the intention or decision to submit or not to submit, a bid;
 - e. the submission of a bid which does not meet the specifications and conditions of the bid; or
 - f. bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

name:

position:

signature:

date:

T2.2: 1K: TENDERER'S FINANCIAL STANDING

1. The tenderer shall attach to this form a letter from the bank at which he/she declares he/she conducts his/her account. The contents of the bank's letter must state the **Bank Rating C**, that the tenderer has a good record of meeting their financial commitments, and the tendered amount is well within the capacity of an ordinary business commitment.

Failure to provide the required letter Bank Rating C with the submission will render the tenderer's offer unresponsive in terms of the tender condition F3.8.1.

The tenderers banking details as they appear below shall be completed.

In the event that the tenderer is a joint venture enterprise, details of all members of the joint venture shall be similarly provided and attached to this form.

2. The tenderer shall attach to this form a letter from his/her registered auditor or accountant confirming that the tendering entity has the financial capacity to carry out the implementation of this tender.

Failure to provide the required letter with the submission will render the tenderer's offer unresponsive in terms of the tender condition F3.8.1.

The tenderers banking details as they appear below shall be completed.

In the event that the tenderer is a joint venture enterprise, details of all members of the joint venture shall be similarly provided and attached to this form.

3. Bids with a value of more than R10 million (VAT included) are required to submit audited financial statements for the past three years or since establishment, if established during the past three years.

Failure to provide the audited financial statements with the submission will render the tenderer's offer unresponsive in terms of the tender condition F3.8.1.

Description	Details
Name of account holder	
Account number	
Name of bank	
Branch name	
Branch code	
Bank rating (current rating, attach letter from bank must be rating "C")	
Bank and branch details	

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

SignedDate

NamePosition

Tenderer

T2.2: 1L: PROOF OF REGISTRATION WITH THE NATIONAL TREASURY CENTRAL SUPPLIER DATA BASE

All businesses and suppliers wishing to conduct business with the Mandela Bay Development Agency must register on the National Treasury Central Supplier Database.

The database is administered by National Treasury and the tenderers must attach to this page a copy of their confirmation of registration on the Central Supplier Database.

Available: www.csd.gov.za

National Treasury CSD registration number	MAAA.....
---	-----------

T2.2: 2A: FORM MBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

1.1 POINTS AWARDED FOR PRICE

1.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

B-BBEE Status Level of Contributor	Number of Points
1	10
2	9
3	7
4	6
5	4
6	4
7	2
8	1
Non-compliant Contributor	0

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in table 1 below:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer to indicate how they claim points for each preference point system. This verified

The specific goals allocated points in terms of this tender	Points allocation	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Required proof for specific goals claimed
B-BBEE status contributor	10			B-BBEE certificate confirming B-BBEE level

				status contribution
Enterprise located within the Nelson Mandela Bay municipal area	5			Detailed CSD registration report demonstrating supplier address information together with municipal statement of account or lease agreement or billing clearance certificate
Enterprise owned by women	3			Detailed CSD registration report / detailed B-BBEE certificate demonstrating women ownership
Enterprise owned by black youth	2			Detailed CSD registration report / detailed B-BBEE certificate demonstrating black youth ownership
TOTAL POINTS	20			

5. SUB-CONTRACTING

5.1 Will any portion of the contract be sub-contracted?

Yes	
No	

5.1.1 If yes, indicate:

i.what percentage of the contract will be subcontracted?	
ii.the name of the sub-contractor	
iii.the B-BBEE status level of the sub-contractor	
iv.whether the sub-contractor is an EME	yes no

6. DECLARATION WITH REGARD TO COMPANY/FIRM

6.1 Name of company/firm.....

6.2 Company registration number:

6.3 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

6.4 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

I, the undersigned, warrant that I am duly authorised to do so on behalf of the enterprise and confirm that the contents of this schedule are, to my personal knowledge and best belief, both true and correct.

tenderer:

name:

position:

signature:

date:

T2.2: 3A: SCHEDULE OF WORK SATISFACTORILY CARRIED OUT BY THE TENDERER FOR PRIVATE CLIENTS OR ORGANS OF STATE

Organs of State include any Local, Provincial or National Government Authority

The following is a statement of similar work successfully executed by myself/ourselves:

<i>employer contact person and telephone number</i>	<i>description of contract</i>	<i>value of work (in Rands, inclusive of VAT)</i>	<i>date completed</i>

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer:

name:

position:

signature:

date:

2.2: 3B: MUNICIPAL RATES CLEARANCE CERTIFICATE

In terms of Clause 38 of the Municipal Supply Chain Management Policy, tenderers must ensure that they are up-to-date with their payments of municipal accounts.

The tenderer is referred to the added Clause F2.29 of the Conditions of tender: Accept that no contract will be awarded to a tenderer who is in arrears (or who fails to make suitable arrangements to settle the arrears) in respect of municipal rates and other charges due to any municipality.

The tenderer shall attach to this page, a Municipal Accounts Tender Clearance Certificate, which provides proof that his payment of Municipal accounts is up-to-date.

Should the tenderer not be based in the Nelson Mandela Bay Municipality, he must submit a Rates Clearance Certificate issued by the municipality in which he is based.

The MBDA will accept a lease agreement in the name of the tendering entity or a municipal statement of account not older than three months in the names of all the directors of the tendering entity.

T2.2: 3C: PROOF OF REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD

Tenderers shall attach to this page, recent printout of proof from the CIDB website, verifying their valid CIDB registration. (In the case of Joint Ventures, proof must be provided for each partner).

T2.2: 3D: SCHEDULE OF CONTRACTS AWARDED TO TENDERER BY ORGANS OF STATE

Organs of State include any Local, Provincial or National Government Authority

In terms of Clause 21(d)(iii) of the Supply Chain Management Policy, the tenderer shall list hereunder, particulars of contracts awarded to him by any Organ of State, during the past 5 years. Any material non-compliance or dispute concerning the execution of any of these contracts must be mentioned:

Include only those contracts where the tenderer identified in the signature block below was directly contracted by the Employer. Tenderers must not include services provided in terms of a sub-contract agreement. Where contracts were awarded in the name of a joint venture and the tenderer formed part of that joint venture, indicate in the column entitled "Title of the contract for the service" that the contract was in joint venture and provide the name of the joint venture that contracted with the employer. In the column for the value of the contract for the service, record the value of the portion of the contract performed (or to be performed) by the tenderer.

<i>organ of state</i>	<i>title of contract for the service</i>	<i>value of work (in Rands, inclusive of VAT)</i>	<i>date completed (state current if not yet completed)</i>

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer:

name:

position:

signature:

date:

T2.2: 4A: PRELIMINARY PROGRAMME OF WORKS

Attach as part of your tender submission a Preliminary Programme of Works.

T2.2: 4B: METHOD STATEMENTS

Attach as part of your tender submission a first programme with supporting method statements.

T2.2: 4C: ESTIMATED MONTHLY CASH FLOW

The Tenderer shall state below the estimated value of work to be completed every month, based on his preliminary programme, his tendered unit rates and submission of his Payment Certificate to the Employer. The amounts for Contingencies and Contract Price Adjustment must not be included. The Tenderer must make note of any cash-flow restrictions.

payment c e r t i f i c a t e n u m b e r :	amount (vat included)					cumulative cash flow
	a	b	a-b			
	payments received	expenditure	net cash flow			
1			d		j=d	
2			e		k=j+e	
3			f		l=k+f	
4			g		m=l+g	
5			h		n=m+h	
6						
7						
8						
9						
10						
11						
12						
Maximum negative cash flow: take the largest negative number in the last column:						

From what sources will you fund the above amount (e.g. funds internally available, bank overdraft, loan, partner (his/her source), etc.):

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer:

name:

position:

signature:

date:

T2.2: 4D-1: SCHEDULE OF PROPOSED MICRO-ENTERPRISE (SMMEs) SUBCONTRACTORS

It is an express condition of this Contract, that the Mandela Bay Development Agency enforce that a minimum of 30% of the contract value, excluding **the Principal Contractors P&G's**, Contingencies and VAT, must be subcontracted to Micro Enterprises (SMME's) residing in **WARD 11** of NMBM. Further, this work is to be subcontracted to a Micro Enterprise/s (SMME's) registered in the correct CIDB grading's, for the appropriate value of the subcontracted works. Post appointment, the subcontract agreement, must clearly state the scope of the work to be subcontracted, as well as the agreed rates for which the subcontractor will be paid.

The successful bidder **MUST** submit signed sub-contract agreement, with rates, **after** receiving an appointment letter and submitted an acceptance letter within 30 days.

We notify you that it is our intention to employ the following **subcontractors** to work on this contract.
If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed SMMEs in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.

<i>Name</i>	<i>Address of proposed subcontractor</i>	<i>nature and extent of work</i>	<i>Value of package/s</i>

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

name:

position:

signature:

date:

T2.2: 4D-2: SCHEDULE OF PROPOSED SUB-CONTRACTORS

The Tenderer shall, in accordance with the provisions of the Conditions of Tender, list below the subcontractors he proposes to employ for part(s) of the work.

The naming of any proposed subcontractor hereunder shall not be deemed to constitute a qualification of the Tender, and acceptance of a Tender shall not be construed as approval of any or all of the listed subcontractors, neither shall it in any way limit or detract from the powers of the Engineer and the obligations of the Contractor pertaining to subcontracting as stated in the Contract, nor shall it prevent the Tenderer from deviating in any way during the Contract from the list of proposed subcontractors hereunder if the Tender is accepted.

If any or all of the subcontractors listed hereunder are not approved subsequent to acceptance of the Tender, it shall in no way invalidate the Tender or the Contract, and the tendered unit rates for the respective items of work shall remain final and binding even if a subcontractor not listed below is approved by the Employer.

Part or Type of Work	Proposed Sub-Contractor	Work Recently

Signed

Date

Name

Position

Tenderer.....

T2.2: 4E: SCHEDULE OF PLANT AND EQUIPMENT

The following are lists of major items of relevant equipment that I/we **presently** own or lease and will have available for this contract or will acquire or hire for this contract if my/our tender is accepted.

(a) Details of major equipment that is owned by and immediately available for this contract.

<i>Quantity</i>	<i>description, size, capacity, etc.</i>

Attach additional pages if more space is required.

(b) Details of major equipment that will be acquired, for this contract if the tender is acceptable.

<i>Quantity</i>	<i>description, size, capacity, etc.</i>

Attach additional pages if more space is required.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are both true and correct.

name:

position:

signature:

date:

The following are lists of major items of relevant equipment that I/we **presently** own or lease and will have available for this contract or will acquire or hire for this contract if my/our tender is accepted.

(a) Details of major equipment that is owned by and immediately available for this contract.

Quantity	Description, Size, Capacity, etc

Attach additional pages if more space is required.

(b) Details of major equipment that will be hired, or acquired for this contract if my/our tender is acceptable.

Quantity	Description, Size, Capacity, etc

Attach additional pages if more space is required.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are both true and correct.

name:

position:

signature:

date:

T2.2: 4F: PERSONNEL SCHEDULE

The tenderer must insert the number of personnel he/she proposes employing on this contract .		
<i>job description</i>	<i>permanent staff</i>	<i>temporary staff (from local community)</i>
Contract Manager (Sect.16.2)		
Construction Manager (CR8.1)		
General Foreman		
SMME Mentor		
Health and Safety Officer		
Other*		
Other*		
Other*		
Other*		
Other*		
Other*		
Other*		
Other*		
Other*		
Other*		
* To be filled in by Tenderer.		

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 4F-1: PERSONNEL SCHEDULE

It is a requirement of this tender that the **Contract Manager** (Sect.16.2) shall have at least 10 years relevant experience in built environment with NQF level 6 qualification. The Tenderer must submit the CV and qualifications of the nominated Contract Manager, who will be actively involved in the project and must be listed in the project organogram (4F –6).

Nominated Contract manager:(Name and surname)

Failure to complete this form T2.2 4F-1 in full, sign and submit these applicable documents will result in the tender offer being DISQUALIFIED from further consideration.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 4F-2: PERSONNEL SCHEDULE

It is a requirement of this tender that the **Site Agent** (CR8.1) shall have at least 15 years relevant year's experience in General Building with a minimum qualification of a BTech (NQF 7) in the Built Environment. The Tenderer must submit the CV and qualifications of the nominated Construction Manager who will be actively involved in the project and must be listed in the project organogram.

Nominated Construction Manager:(Name and surname)

Failure to complete this form T2.2 4F-2 in full, sign and submit these applicable documents will result in the tender offer being DISQUALIFIED from further consideration.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 4F-3: PERSONNEL SCHEDULE

It is a requirement of this tender that the **General Foreman** shall have at least 15 years relevant year experience in similar built environment projects and qualifications if any. The Tenderer must submit the CV and qualifications of the nominated General Foreman who will be actively involved in the project and must be listed in the project organogram.

Nominated General Foreman:(Name and surname)

Failure to complete this form T2.2 4F-3 in full, sign and submit these applicable documents will result in the tender offer being DISQUALIFIED from further consideration.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 4F-4: PERSONNEL SCHEDULE

It is a requirement of this tender that the **SMME Mentor** shall have at least 5 years relevant year experience. The Tenderer must submit the CV and qualifications of the nominated SMME Mentor who will be actively involved in the project and must be listed in the project organogram.

Nominated SMME Mentor:(Name and surname)

Failure to complete this form T2.2 4F-4 in full, sign and submit these applicable documents will result in the tender offer being DISQUALIFIED from further consideration.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 4F-5: PERSONNEL SCHEDULE

It is a requirement of this tender that the **Health & Safety Officer** must have a SACPCMP Registration that is active (good standing) with the Council and have at least 7 years General Building experience. The Tenderer must submit the CV and qualifications of the nominated Health & Safety Officer who will be actively involved in the project and must be listed in the project organogram.

Nominated Health & Safety Officer:(Name and surname)

Failure to complete this form T2.2 4F-4 in full, sign and submit these applicable documents will result in the tender offer being DISQUALIFIED from further consideration.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 4F-6: PERSONNEL ORGANOGRAM

It is a requirement of this tender that the Bidder must submit a staff organogram for the staff nominated for this tender.

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 4G: QUALITY MANAGEMENT SYSTEMS

Briefly describe the construction quality system incorporated by the tenderer in his/her organisation and which will be applicable to this contract.

	<i>internal</i>	<i>External</i>	<i>name of responsible company or person (in case of person, give number of years of experience and qualification)</i>
Survey: Setting out of the works and control			
SANAS accredited testing Laboratory			
Additional quality systems			

APPEND SCHEDULE

T2.2: 4H: PERFORMANCE GUARANTEE

The Tenderer must attach hereto a **letter** from the **bank** or **institution**, with whom he/she has made the necessary arrangements, to the effect that the said bank or institution will be prepared to **provide** the **required performance guarantee** when asked to do so.

The Standard Form of Performance Guarantee is given in Contract Part 1: C1.3.

T2.2: 5A: RECORD OF ADDENDA TO TENDER DOCUMENTS

We confirm that the following communications were received from the Employer before the submission of this tender offer, amending or amplifying the tender documents, have been taken into account in this tender offer:

<i>Number</i>	<i>date</i>	<i>title or details</i>
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Attach additional pages if more space is required.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:

T2.2: 5B: PROPOSED AMENDMENTS

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in **a covering letter to his tender and reference such letter in this schedule.**

The Tenderer's attention is drawn to clause 3.8 of the Standard Conditions of Tender referenced in the Tender Data regarding the Employer's handling of material deviations and qualifications.

<i>page</i>	<i>clause or item</i>	<i>proposal</i>

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

tenderer::

name:

position:

signature:

date:
